

(Hard copy)

1	Name and Address of the Officer responsible for submitting the accounts and seminar papers. Phone: (O) Mobile: Email:	
2	Name & Address of the Department / College:	
3	Telephone (with code) Mobile No. E-mail (in Capital letters):	
4	Private Institute must provide valid UGC 12B & 2F Certification No/ Yes (Attach)	
5	Discipline:	
6	Thrust Area:	
7	Title of the Seminar:	
8	No. of days along with proposed dates for seminars/conference/workshop:	
9	Details of un-adjusted grants sanctioned earlier by the ICSSR N.W.R. Centre, Chandigarh:	Sr. No. Year Amount
10	Other sources from where finances are / can be generated:	
11	Details of expenditure to be incurred. i) Travel expenses (Domestic) ii) Travel expenses (International) iii) Hospitality/ Accommodation. iv) Honorarium to Key Note Speaker in case of published lecture. v) Secretarial assistance (To supporting staff) vi) Misc. contingent expenditure on postage, photocopying, Stationery etc. vii) Any other head. TOTAL EXPENDITURE:	
12.	Seminar proposal providing a clear and precise idea of the thrust of the seminar:	
13.	A tentative list of local experts (if any)	
14.	A tentative list of out-station experts to be invited from the North-Western Region:	
15.	How it will benefit the Society? *	
16.	How it will contribute to policy making? *	
17.	Seminar proposal providing clear and precise idea of the seminar*	
18.	An outline of the sub-theme for the various sessions of the seminar:	
19	Brief CV of the Convener (s) with complete address and mobile no.:	

(Signature)

Chairman / Head of the University Department /
Principal of the College
(Seal)