

**Forwarding Letter by the Head of Affiliating Institution/University**  
*(Must be on institution letter head and must be in the same format)*

The Honorary Director,  
ICSSR -NWRC, Guest House  
Sector – 14, Panjab University Campus,  
Chandigarh, India -160014

The\_\_\_\_\_ (Name of the organization)  
forwards the application of \_\_\_\_\_ (name of the  
applicant), a permanent / temporary / ad-hoc / retired employee of (Name of the organization) for  
ICSSR-NWRC Research Minor Projects.

We agree to administer the funds, provide basic research infrastructure facilities, and make available all its research facilities such as library, laboratory and other equipment and required office assistance for the smooth completion of the Research Project. We shall open and maintain a dedicated bank account duly registered at PFMS portal / RBI account for release of the ICSSR-NWRC Research Grant (Scheme Code-0877) without any delay. (Please refer notification given on ICSSR-NWRC website – [www.icssr.org](http://www.icssr.org)).

If the Project Coordinator or Co-Project coordinator leaves our institution due to valid reasons, we would assign a new member of the committee, subject to the approval of the ICSSR-NWRC. The institution shall be responsible for submitting the audited statement of accounts and utilisation certificate for the grant received and utilised. Overhead charges will be apportioned as per ICSSR-NWRC rules.

We acknowledge that the copyright for the project's outcomes will be vested in the ICSSR-NWRC, and any publication or dissemination of the research findings will be solely at the discretion of the ICSSR-NWRC.

Signature of the Director of the Institute /  
Principal/ Registrar/  
(with name and stamp)

Place:

Name: \_\_\_\_\_

Date:

Designation: \_\_\_\_\_

(Note: Scan the forwarding letter and upload along with the proposal)